



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : PHILCOPY CORPORATION
 Address : 793 J. P. Rizal Avenue, Poblacion, Makati City

P.O. No. : 23-12-0971
 Date : 12/19/2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

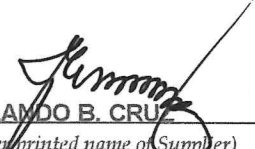
Place of Delivery : Central Supply Office Delivery Term : 30 Calendar Days but not to exceed 31 December 2023
 Date of Delivery : - Payment Term : within 45 days upon completion of delivery


ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	UNIT	2	Digital Photocopier Machine, KYOCERA ECOSYS M4125IDN Digital copier with network printing, color scanning and upgradable with an optional network fax -Copy and print speed of at least 25 copies per minute, A4 -With 4.3-inches color touch screen panel -Warm-up time 20 seconds or less and first copy-out time at 5.8 seconds -Built-in 50 sheets reversing document processor and stackless duplex unit -Built-in 50-sheets job separator tray -Paper capacity of 500-sheets cassette and 100-sheets multi-purpose tray -Paper size from A6R up to A3 -Standard memory capacity is 1GB max. 3GB plus 128GB SSD options -1200x1200 dpi (print), 600x600 dpi (scan/copy) -Not a refurbished unit -Compatible with Windows and Macintosh, Linux and Unix -ONE (1) YEAR warranty on spare parts replacement free of charge, or up to 300,000 copies/print/scan whichever comes first warranty for accessories and options in ONE (1) YEAR from date of delivery -Installation and training of personnel: Our expert service engineers install all our machines and they will be glad to train interested personnel on the detailed mechanics of the machine free of charge *Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/ Technical Specifications and Bid Bulletin/s if any.	133,245.00	266,490.00
Support to COA Pasig and PHLPOST Pasig for the use of City Mayor's Office					

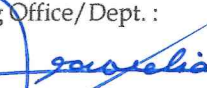
Control No. **5208** GRAND TOTAL : **Php 266,490.00**

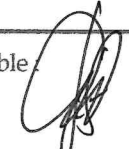
Total Amount in Words Two Hundred Sixty-six Thousand Four Hundred Ninety Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :

ROLANDO B. CRUZ
 (Signature over printed name of Supplier)
12-19-23
 Date

Very truly yours,

VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

ERNIE AL O. EDRALIN
 (Authorized Official)

Funds Available :

JUVY A. CUENCO
 Chief Accountant

Amount : ₱ 264,490.00
 OBR No. : 106 - 2023 - 08
1049 - 1011